



SYMBIOSIS INTERNATIONAL UNIVERSITY

(Established under section 3 of the UGC Act, 1956 vide notification No. F.9-12/ 2001-U3 Govt. of India)

Accredited by NAAC with 'A' grade

Founder: Prof. Dr. S. B. Mujumdar, M. Sc., Ph. D. (Awarded Padma Bhushan and Padma Shri by President of India)

Minutes of the 18th Meeting of Internal Quality Assurance Cell (IQAC) held on 22nd December 2016 at 10:00 am in the Conference Hall I, SIU, Lavale.

The following members were present: -

1. Dr. Rajani Gupte	Chairman
2. Dr. M S Shejul	Member-Administrative Officer
3. Mr. Anand Deshpande	Member-Administrative Officer
4. Mr. Anand Singh	Member-Administrative Officer
5. Mr. Anupam Siddharth	Member – Teaching
6. Dr. Pravin Dange	Member – Teaching
7. Mr. Abhijeet Chirputkar	Member – Teaching
8. Dr. Sammita Jadhav, SIHS	Member – Teaching
9. Ms. Khushbu Thadani	Member – Teaching
10. Dr. Vijaykumar Bharati	Member – Teaching
11. Dr. Surya Rashmi Rawat	Member – Teaching
12. Dr. Shekhar Bham	Member – Teaching
13. Ms. Priyanka Singh	Member – Teaching
14. Mr. Harshad Oak	Alumni Representative
15. Mr. Tushar Sharma	Alumni Representative
16. Mr. Anant Sardeshmukh	Industry Nominee
17. Dr. Manisha Ketkar	IQAC Coordinator
18. Dr. Tarun K Singhal	Special Invitee
19. Mr. Shailesh Kotkar	Special Invitee
20. Mr. Gayatri Mendanha	Special Invitee
21. Dr. Parimala Veluvali	Special Invitee

Following members expressed their inability to attend the meeting and were granted leave of absence.

1. Ms. Nandini Hate- Mane	Nominee from local society
2. Ms. Sneha Khandekar	Member – Management
3. Ms. Palak Gupta	Student Representative
4. Mr. Chinmay Pethe	Student Representative
5. Mr. Pradeep Bhargava	Industry Nominee



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The Hon'ble Vice-Chancellor and the IQAC Head welcomed all the members to the 18th meeting of the SIU Internal Quality Assurance Cell.

In her opening remarks, the Hon'ble Vice-Chancellor updated the members about the achievements of SIU in the calendar year 2016 which included various awards to the Chancellor, Directors, and the Institutions. She also briefed the members about various events like IR conference, Convocation, Account opening drive for housekeeping staff, etc.

IQAC Head further gave a presentation taking the members through the agenda points.

ITEM NO. 1

To confirm the minutes of the meeting held on 31st August'2016.

Minutes of the earlier IQAC meeting held on 31st August'2016 were discussed and confirmed.

Resolution Item No.1: IQAC: 22.12.2016

Resolved that the minutes of the 17th meeting of IQAC held on 31st August'2016 are hereby confirmed.

ITEM NO.2

Action Taken Report

The points discussed in the previous meeting and the progress of respective actions taken were discussed. Action taken report was noted.

Resolution Item No.2: IQAC: 22.12.2016

Resolved that the action taken report based on the resolutions of the 17th meeting of the IQAC held on 31st August 2016 are hereby confirmed.

ITEM NO. 3

To update the members about Symbiosis Centre for Entrepreneurship and Innovation (SCEI) and Symbiosis Centre for Waste Management Resource Management (SCWRM).

The Hon'ble Vice-Chancellor briefed the members about two newly added departments.

1. Symbiosis Centre for Entrepreneurship and Innovation (SCEI)-Set up with a motto to promote entrepreneurship and foster innovation among the youth of the Country. She further updated the



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members about the ongoing visits of Head SCEI, Dr. Dilip Thosar to different SIU Constituents and Departments in connection with the activities of SCEI. Mr. Tushar Sharma, an Alumni representative suggested approaching various companies like Microsoft, IT companies to provide support to the students.

2. Symbiosis Centre for Waste Resource Management (SCWRM). This center is aimed at conducting research in three broad areas viz.
 - Biogas & Bio composting;
 - Solid waste management and;
 - Awareness, Training and Consultancy.

Resolution Item No.3: IQAC: 22.12.2016

1. Resolved that SCIE strives to promote entrepreneurship and foster innovation initiatives.
2. Resolved that SCWRM shall plan and focus on enhancing research, consultancy, and training initiatives in the identified broad areas such as Biogas & Bio composting, Solid waste management, etc.,

ITEM NO. 4

To update about the implementation of the feedback system.

IQAC Head briefed the members about the feedback system which is to be made online soon.

One of the Alumni members suggested that during the meeting a presentation about the institute's progression can be made to Alumni and they may be requested to give their feedback or their verbal feedback may be recorded.

Mr. Ananat Sardeskmukh, Industry Nominee, suggested making a separate page for Alumni/industrialists on social media where they could comment or give their feedback.

One of the Alumni members suggested that all SIU constituents should offer short-term programs to the alumni of all SIU institutes, e.g. Photography or design courses for management alumni.

Resolution Item No.4: IQAC: 22.12.2016

Resolved that the planned feedback system to be made online, further resolved that respective departments shall explore the possibility of recording verbal feedback.



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Resolved that to explore the feasibility of creating of separate social media page for Alumni and Industrialists.

Resolved that explore the possibilities of offering offer short-term programs to the alumni of all SIU institutes

ITEM NO. 5

To update the members about SIU participation in the National Institutional Ranking Framework (NIRF).

The Hon'ble Vice-Chancellor briefed the members about the participation of SIU in NIRF which is an initiative of MHRD. She briefed the members that the data was uploaded on the NIRF website as per their formats and most of the data had been captured through the online MIS portal.

Resolution Item No.5: IQAC: 22.12.2016

Resolved that the members noted the points in regard to University participation in NIRF ranking.

ITEM NO. 6

To discuss on providing coaching for competitive examinations and for NET, GATE, SET, etc. to the students.

IQAC Coordinator briefed the members on the initiative of providing coaching for competitive examinations to the students, so as to encourage and guide them. Also briefed on the activities being planned to implement this initiative.

Resolution Item No.6: IQAC: 22.12.2016

Resolved that members noted the points and suggested continuing this initiative of guiding students for competitive examinations and for NET, GATE, SET, etc.,

ITEM NO.7

Presentation by Institutional Quality Assurance coordinators in IQAC meetings.

IQAC Coordinator briefed the members that Institutional Quality Assurance coordinators would make presentations during SIU IQAC meetings about quality initiatives being adopted/ implemented at their



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institutes. IQAC Coordinators from SCMS-P, SITM, SSP, and SSLA made the presentation. It was also decided that in the future IQAC meetings would be held at the different locations of Symbiosis in Pune.

Resolution Item No7: IQAC: 22.12.2016

Resolved that the members appreciated the idea and it was noted that the next meeting shall be conducted at SCIT campus in Hinjewadi.

Any other item with the permission of the chair

ITEM NO.8

To review the below-mentioned Policies:

- **Policy on Waste Management:** This policy is an indispensable requirement to ensure that Symbiosis International University fulfils its moral and legal responsibilities for safe, compliant, environmentally and financially sustainable Waste resource management on its campuses.
This policy provides guiding principles for all stakeholders and defines responsibilities in all aspects of Waste resource management for appropriate waste collection, at-source segregation, handling, transportation, processing, disposal and for creating awareness in all strata of the university. The policy also provides guidelines regarding impact of unattended waste and importance of treating waste as resource for its effective management with an aim of promoting environmentally sustainable practices through trans-disciplinary education, research, training and awareness to establish best practices across its constituent institutes for sustainable waste resource management.
- **Policy on Environment Sustainability:** SIU will actively pursue a policy of promoting environmentally sustainable practices through academic curriculum, research and knowledge, outreach and community based best practices and to be one of the leading higher education institutions in securing a sustainable and resource efficient future. SIU seeks to develop high standards of environmental sustainability at all its campuses coupled with modern development with its own distinctive character through the key aims and objectives.
- **Policy on Environment and Energy Usage of the University:** In an effort to frame a policy on 'Environment and Energy Usage', the Symbiosis International University hereinafter referred to as SIU recognizes that its use of resources and activities has an impact on the external environment through physical, economic or social interventions. Conservation of natural resources, zero waste zone, carbon footprint, water conservation, and renewable energy are key factors.



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- **Policy on Green Campus of the University:** This policy is an indispensable requirement to ensure that SIU fulfils its moral & legal responsibilities for safe complaints, and environmentally & financially sustainable Waste resource management on its campus.
This policy provides guiding principles for all stakeholders & defines responsibilities in all aspects of waste resource management for appropriate waste collection, at-source segregation, handling, transportation, processing, disposal & for creating awareness in all strata of the university
- **Rules for BUD:** There shall be a Board of University Development at the University. The Board shall be responsible to plan the implementation of new academic programs, and expansion proposals & it shall conduct an academic audit of the University Departments & constituent institutions.

Resolution Item No8: IQAC: 22.12.2016

Resolved that the information regarding the policies are hereby noted by the members.

ITEM NO. 9

To inform the members regarding the collaborative initiatives taken by the University during the A.Y 2016-17.

Hon'ble Vice-Chancellor gave a brief description of the collaborative initiatives in the University for student and faculty exchange programs and joint research.

- The Pennsylvania State University- Dickison++ School of Law at University Park USA.
- Deakin University Australia

Resolution Item No9: IQAC: 22.12.2016

Resolved the information regarding the collaborative initiatives taken by the University during the A.Y 2016-2017 is hereby noted by the members.

ITEM NO. 10

To inform the members regarding the Guidelines of "Empanelment of Adjunct-Faculty" for A.Y 2016-2017.

Empanelment of Adjunct Faculty (Adjunct Professor, Adjunct Associate Professor and Adjunct Assistant Professor) in Universities & Colleges

The expectations from the higher education system have undergone a significant change over the last few years. The key thrust has been on improving the employability prospects of the graduates and also



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improving the quality and quantum of research. Therefore, it becomes imperative to involve experts, professionals and researchers from diverse fields to contribute to the emerging needs of the higher education system. The Indian higher education system is poised to make itself more relevant to the needs of industry and employment opportunities keeping in mind the rapid changes in job requirements and needs of the economy.

Resolution Item No.10: IQAC: 22.12.2016

Resolved the information regarding the Guidelines for "Empanelment of Adjunct-Faculty is hereby noted by the members


ITEM NO. 11

To inform the members regarding the change in nomenclature from "Symbiosis Centre for Waste Management & Sustainability" (SCWMS) to "Symbiosis Centre for Waste Resource Management" (SCWRM)

Resolution Item No.11: IQAC: 22.12.2016

Resolved the information regarding the change in nomenclature from "Symbiosis Centre for Waste Management & Sustainability" (SCWMS) to "Symbiosis Centre for Waste Resource Management" (SCWRM) is hereby noted by the members

As there was no other item for discussion, the meeting concluded with a vote of thanks to the chair and all present.


IQAC Coordinator

IQAC- 18-22.12.2016
Date: 25.12.2016


Chairperson